

HOUSEOWNER/HOUSEHOLDER CONTRACT OF INSURANCE APPLICATION FORM

Etiqa Insurance Berhad ("Etiqa Insurance") is licensed under the Financial Services Act 2013 to transact both life and general business in Malaysia and is regulated by Bank Negara Malaysia (BNM).

INSTRUCTIONS: Before you provide answers and the declaration in this Application Form, please read the following IMPORTANT NOTICE.

IMPORTANT NOTICE:

1. In this application form, the words "I", "you", "your", "me" or "my", means the Applicant unless the section instructions indicates otherwise.
2. Pursuant to Paragraph 5 of Schedule 9 of the Financial Services Act 2013, if you are applying for this Insurance wholly for the purposes unrelated to your trade, business or profession, you have a duty to take reasonable care not to make a misrepresentation in answering the questions in the Application Form. You must answer all questions in this Application Form fully and accurately.
3. In addition to answering the questions in this Application Form, you are required to disclose any other matter that you know to be relevant to our decision in accepting the risks and determining the rates and terms to be applied.
4. Please seek clarification from the agent should you not understand any of the terms and conditions, which relate to the benefits and your duties under the contract of insurance.
5. Please notify the agent or Etiqa Insurance of any change in your correspondence address, or other contact details. If you have an enquiry or require further information, please contact Etiqa Online by calling 1300 13 8888 atau +603 2297 3888, or write to Etiqa Insurance Berhad (9557-T), Level 19, Tower C, Dataran Maybank, No 1, Jalan Maarof, 59000 Kuala Lumpur, or by facsimile to +603 2297 3800, or e-mail at info@etiqa.com.my
6. If you have a complaint, dispute or feedback in connection with this application, please contact Etiqa Insurance's Complaints Unit via e-mail at cmu@etiqa.com.my, by calling 1300 13 8888 within Malaysia or +603 2780 4500 from overseas, by facsimile to +603 2785 3093, or by post to Complaints Management Unit, Level 20, Tower B, Dataran Maybank, No. 1, Jalan Maarof, 59000 Kuala Lumpur.
7. If you are dissatisfied with the conduct of Etiqa Insurance, you may refer to Bank Negara Malaysia via e-mail at bnmtelelink@bnm.gov.my, by calling 1300 88 5465, by facsimile to +603 2174 1515, or by post to Director, Jabatan LINK & Pejabat Wilayah, Bank Negara Malaysia, Jalan Dato' Onn, 50480 Kuala Lumpur. If you dispute a decision made by Etiqa Insurance, you may refer to the Ombudsman for Financial Services via e-mail at enquiry@ofs.org.my, by facsimile to +603 2272 1577, or by post to Chief Executive Officer, Ombudsman for Financial Services (Formerly known as Financial Mediation Bureau) Level 14, Main Block, Menara Takaful Malaysia, No 4, Jalan Sultan Sulaiman, 50000 Kuala Lumpur.
8. Consumer education programmes on General Insurance and related topics are available on www.insuranceinfo.com.my.
9. Please answer the form in black ink using block letters or ticking one (1) of the options, as is applicable.

INSTRUCTIONS: Please answer all questions in Section A.

A. INDIVIDUAL DETAILS					
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Datuk Seri <input type="checkbox"/> Datuk <input type="checkbox"/> Dato' <input type="checkbox"/> Tan Sri <input type="checkbox"/> Tun <input type="checkbox"/> Other <input type="checkbox"/> Ms <input type="checkbox"/> Datin Seri <input type="checkbox"/> Datin <input type="checkbox"/> Dr <input type="checkbox"/> Puan Sri <input type="checkbox"/> Toh Puan _____				
Name (As per NRIC/Passport)					
Date of Birth (dd/mm/yyyy)	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
ID Type	<input type="checkbox"/> New NRIC <input type="checkbox"/> Other _____ <input type="checkbox"/> Old Identity Card				
ID Number					
Nationality	<input type="checkbox"/> Malaysian <input type="checkbox"/> Other _____				
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Other _____				
Occupation	<input type="checkbox"/> Manager/Senior Executive <input type="checkbox"/> Pensioner <input type="checkbox"/> Self-employed <input type="checkbox"/> Housewife <input type="checkbox"/> Student <input type="checkbox"/> Officer/Executive <input type="checkbox"/> Business Owner <input type="checkbox"/> Skilled Worker <input type="checkbox"/> Teacher/Lecturer <input type="checkbox"/> Clerical <input type="checkbox"/> Other _____				
Nature of Self Employment					
Mailing Address					
	Town/City			Postcode	
	State			Country	
Telephone Numbers	Mobile		House		Office
Email Address					

INSTRUCTIONS: Where you are a registered person or entity under the Goods And Services Tax (GST) Act, please complete Section B.

B. GOODS AND SERVICES TAX (GST) DETAILS

1. GST Registration Number	□□□□□□□□□□	2. Date Of Registration (dd/mm/yyyy)	□□/□□/□□□□
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INSTRUCTIONS: Please provide details of the Building in Section C.

C. INSURANCE RISK DETAILS

1. Period of Insurance (dd/mm/yyyy)	From □□/□□/□□□□	To □□/□□/□□□□
2. Location	Town/City	Postcode
	State	Country
	3. Mortgage/Charged <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Bank/Employer	
4. Type of building	<input type="checkbox"/> Condominium <input type="checkbox"/> Apartment <input type="checkbox"/> Flat <input type="checkbox"/> Terrace <input type="checkbox"/> Other _____ <input type="checkbox"/> Semi-Detached <input type="checkbox"/> Townhouse <input type="checkbox"/> Studio <input type="checkbox"/> Bungalow _____	
5. Construction	Walls	<input type="checkbox"/> Bricks <input type="checkbox"/> Concrete <input type="checkbox"/> Wood <input type="checkbox"/> Other _____
	Roof	<input type="checkbox"/> Concrete <input type="checkbox"/> Tiles <input type="checkbox"/> Zinc <input type="checkbox"/> Other _____
	Floor	<input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Wood <input type="checkbox"/> Other _____
6. Number of storey for landed building	<input type="checkbox"/> 1 storey <input type="checkbox"/> 1 ½ storeys <input type="checkbox"/> 2 storeys <input type="checkbox"/> 2 ½ storeys <input type="checkbox"/> 3 storeys <input type="checkbox"/> More than 3 storeys	
7. Year of construction	□□□□	Rewired in the past 10 years <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Types of extended cover required with Additional Premium	Tick (v) if additional benefit is required.	
	Riot, Strike and Malicious Damage for Building or Contents cover	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Accidental damage to plate glass for Building cover	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Rent Insurance under Additional Benefit E of the policy in excess of the 10% of the Total Sum Insured on Building or Contents	<input type="checkbox"/> Yes <input type="checkbox"/> No
The following extended cover is subject to our further assessment.		
Full theft for Contents cover	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Subsidence & Landslip for Building or Contents cover	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Outbuildings	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Construction of Outbuildings	Walls	<input type="checkbox"/> Bricks <input type="checkbox"/> Concrete <input type="checkbox"/> Wood <input type="checkbox"/> Other _____
	Roof	<input type="checkbox"/> Concrete <input type="checkbox"/> Tiles <input type="checkbox"/> Zinc <input type="checkbox"/> Other _____
	10. Type of residency <input type="checkbox"/> Owner Occupied <input type="checkbox"/> Rented <input type="checkbox"/> Holiday House <input type="checkbox"/> Vacant <input type="checkbox"/> Other _____	
11. Details of any profession, business or trade carried on in the building or in any portion of the building		
12. Building will be left unoccupied continuously for more than 90 days in the Period of Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	
13. Security measure	All outside doors and windows have locks and deadlocks	<input type="checkbox"/> Yes <input type="checkbox"/> No
	All outside windows up to three storeys have security grilles	<input type="checkbox"/> Yes <input type="checkbox"/> No
	All outside access points are covered by CCTV	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Alarm system and CCTV (if any) connected to 24-hour response service	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Permanent security guard	<input type="checkbox"/> Yes <input type="checkbox"/> No

INSTRUCTIONS. Please confirm your agreement to the following declarations by signing below. All declarations are mandatory except item 15 below where you must select the option to agree (Yes) or disagree (No)

G. DECLARATIONS

1. I have read and understand the contents of the application, including all notices therein.
2. I understand that the purchase of any extended cover (as identified in Section D, question 8) is not compulsory and is at my sole discretion.
3. I understand and agree that the contract of insurance that I have applied for shall only take effect on the date the contract of insurance has been issued by Etiqa Insurance. I understand that the contract of insurance will only be issued following the assessment by Etiqa Insurance, and provided that the full premium has been received by Etiqa Insurance. I understand that if the initial premium is paid by cheque, the contract of insurance will only take effect once the cheque has been cleared.
4. I understand that failure to take reasonable care in answering the questions may result in avoidance of my contract of insurance, refusal or reduction of my claim(s), change of terms or termination of my contract of insurance.
5. I understand that the above duty of disclosure shall continue until the time my contract of insurance is entered into, varied or renewed with Etiqa Insurance.
6. I understand that I have a duty to tell Etiqa Insurance immediately that this contract of insurance has been entered into, varied or renewed, whether any of the information given in this application is inaccurate or has changed.
7. I confirm that the agent has fully explained the terms and conditions of the contract of insurance in a language that I understand and has presented and provided me with a product disclosure sheet.
8. I agree that any payment by Etiqa Insurance to the account details provided by me in Section F of this Application, will be deemed as full payment and Etiqa Insurance shall be released and fully discharged from further liability and demand in relation to the payment. I confirm that the bank account details in Section F are active and maintained in Malaysia.
9. I understand that this application is in respect of a building and/or contents occupied solely for residential purposes or residential and domestic office purposes. No manufacturing or deposit or storage of merchandise may be allowed in any portion of the building.
10. I confirm that the total sums insured provided in Section E, are not less than the current market value of the building, and/or contents.
11. I understand that the value of platinum, gold, silver articles, jewelry and furs payable under the policy is limited to one-third of the sum to be insured for contents.
12. I understand that this contract of insurance does not cover the following, unless specifically mentioned in Section E:
Deeds, Bonds, Bills of Exchange, Promissory Notes, Cheques, Securities of Money, Stamps, Documents of any kind, Cash, Currency Notes, Bank Notes, Manuscripts, Medals and Coins, Motor Vehicles and Accessories.
13. I understand that premiums will be subjected to relevant charges or taxes, including Goods & Service Tax, as deemed necessary by the Malaysian tax authorities.
14. I understand that the policy is automatically cancelled unless the full premium is paid to Etiqa Insurance within 60 days from commencement date of cover.
15. **PERSONAL DATA PROTECTION ACT 2010**

I agree to allow Etiqa Insurance to process my personal data, including sensitive personal data, with the intention of entering into a contract of insurance in compliance with the provisions of the Personal Data Protection Act 2010.

I agree that any personal data collected or held by Etiqa Insurance, whether contained in this application or subsequently obtained, may be held, used, processed and disclosed by Etiqa Insurance to individuals or organizations related to and associated with Etiqa Insurance, or any selected third parties (within or outside Malaysia, including medical institutions, reinsurers, claim adjusters, claim investigators, solicitors, industry associations, regulators, statutory bodies, and government authorities), for the purpose of processing this application, providing subsequent service related to it, and to communicate with me for such purposes.

I understand that I have a right to obtain access to, and to request correction of any personal data held by Etiqa Insurance concerning me. I understand that such request can be made by completing the Access Request Form available at all Etiqa Insurance branches or contacting Etiqa Insurance via email at PDPA@etiqa.com.my. I understand that in accordance with the provisions of the PDPA, I may contact the Customer Service Centre at Etiqa Online 1300 13 8888 for the details of my personal data and that such information shall only be granted upon verification of my identification.

I agree that Etiqa Insurance share my personal data within the Maybank Group and selected third parties, as Etiqa Insurance deems fit, and I may receive marketing communication from Etiqa Insurance or from these other third parties about products and services that may be of interest to me.

Yes No

Signature of Applicant

Date

FOR OFFICE USE

HQ/Branch Name		Sales Channel Code	
Channel		Sales Channel Name	