# ETIQA FAMILY TAKAFUL CERTIFICATE ONEMEDICAL TAKAFUL

### CERTIFICATE INFORMATION STATEMENT

Please inform Us immediately of any change of address of the Participant or the Nominee, to ensure that there will be no interruption in communication from Us to You and the Nominee.
Each Participant has the obligation to pay the Contributions to Us, according to the mode of Contribution and other terms as agreed between the Participant and Us.
You are given a Grace Period of thirty-one (31) days to pay the Contribution due. If We do not receive Your Contribution within the Grace Period, Your Certificate may Lapse, except as stated under the Contributions, Lapse and Reinstatement Provisions.
You may pay the Contribution by:  1) Credit card; 2) Debit card; or 3) Banking account auto debit service.  We reserve the right to vary the manner of payment from time to time, which shall be communicated to You via such channels or mediums as We may determine.
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The Participants has the right to terminate the Certificate, for any reason.  In the event of termination within fifteen (15) days of the Free Look Period, We will cancel this Certificate and refund the Contributions received by Us.
Notification must be received by Us during the Free Look Period. The Certificate will be deemed to be received by Us on the date it is personally delivered, the date of posting if sent to Us by registered post, or on the date of transmission if electronically transmitted.
In the event of termination after the Free Look Period, the Participant may only receive the PRF surplus, if any.
Where the Participant is the Person Covered, the Participant of the Certificate may nominate a person to receive Takaful Benefits payable upon death of the Person Covered, either as an executor to distribute the Takaful Benefits to the Participant's estate according to any applicable laws, or as a beneficiary under the Conditional Hibah.
The nomination must be registered with Us, and may be made:
<ol> <li>At the time of application; or</li> <li>By notifying Us in writing, at any time after the issuance of the Certificate.</li> </ol>
The Participant may specify the shares of Takaful Benefit to be paid to each executor or beneficiary. In the absence of such specified shares by the Participant, We shall pay the executor or beneficiary in equal shares.
A Nomination of a beneficiary under a Conditional Hibah shall, regardless of any written law, have the effect of transferring ownership, of the Takaful Benefits payable on death of the Participant to the beneficiary. Such Takaful Benefits so transferred shall not form part of the estate of the Participant, or be subject to his or her debt.
Upon the payment of Takaful Benefit, We shall be discharged from any further liability under the Certificate.
Where the Participant is not the Person Covered, the Participant of the Certificate may change the Certificate ownership to the Person Covered. Your request to change the Certificate owner must be in writing, satisfactory to Us, and must be sent to our Head Office.
For a Certificate with juvenile Person Covered, upon the Person Covered reaching sixteenth (16 <sup>th</sup> ) birthday, ownership of this Certificate may be transferred to him/her, after obtaining consent from the Participant.

Right to revoke a nomination	A Nomination shall be revoked:
	<ol> <li>Upon the death of the Nominee or where there is more than one Nominee, upon death of all the Nominees, during Your lifetime;</li> </ol>
	2) By a notice in writing from the Participant to Us; or
	3) By any subsequent nomination by the Participant to Us.
	Subject to the above, a Nomination shall not be revoked by a will or by any other act, event or means.
	Where there is more than one Nominee, and any particular Nominee who is nominated as a beneficiary under Conditional Hibah predeceases the Participant, We shall pay the share of the deceased Nominee, upon the death of the Participant to the estate of the deceased Participant, unless the Participant has made a subsequent nomination in place of the deceased Nominee.
Marketing illustration	Any marketing illustration that You have received is strictly for Your reference only to understand the benefits, the main terms and conditions of the Certificate.
	The marketing illustration is not intended to be a legally binding contract between You and Us.
Our Head Office Address	Our Head Office address is: Etiqa Family Takaful Berhad Level 19, Tower C,
	Dataran Maybank,
	No 1, Jalan Maarof, 59000 Kuala Lumpur.
	Telephone Number: 03-2297 3888
	Facsimile Number: 03-2297 3800
	Email: info@etiqa.com.my
The claim process and how to make a claim	The Claimant must notify Us of a claim for any Takaful Benefit by writing to Our contact address, within the notification timeframe. The claim notification must include the Person Covered's proof of age such as a copy of the identity card, passport, and other required claim documentation. The claim notification period and claim documentation is specific to the type of Takaful Benefit according to the terms and conditions of the Certificate.
	Claim notification may be submitted after the notification timeframe, if it can be shown that notice was given as soon as it was reasonably possible.
	Should there be any assistance required when making a claim, the Claimant should contact Etiqa Oneline at 1-300-13-8888.
	Additional documentation may be requested by Us when the Claimant notifies Us of a claim, or following a preliminary assessment by Us of the documentation accompanying the claim form. The Claimant will be notified in writing of any additional documentation requirements.
	Documentation supporting a claim shall be provided at the Claimant's own cost.
	Once all documentation is received by Us, We will admit or reject the claim for Takaful Benefits according to the terms and conditions of the Certificate. Our claim decision will be advised to the Claimant in writing. We reserve the right to deduct any related charges and outstanding amounts owing to Us before any claim is payable under this Certificate.
How to contact Us	If You need to contact Us, have any questions relating to the Certificate, or have a request to change the contents of the Certificate, please write to Our postal address at Etiqa Family Takaful Berhad, Dataran Maybank, No. 1, Jalan Maarof, 59000 Kuala Lumpur, or by facsimile to 03-2297 3800, or e-mail at <a href="mailto:info@etiqa.com.my">info@etiqa.com.my</a> , or by calling 03-2297 3888, or Etiqa Oneline at 1-300-13-8888.
How to complain to Us	If a Claimant or Participant is not satisfied with Our service under the Certificate, please write to Our postal address: Complaint Management Unit, Etiqa Family Takaful Berhad, Level 6, Tower B, Dataran Maybank, No 1, Jalan Maarof, 59000 Kuala Lumpur; facsimile to 03 – 2297 1919; or email at <a href="mailto:complaint_cmu@etiqa.com.my">complaint_cmu@etiqa.com.my</a> . Our telephone number is 1-300-13-8888 (for overseas callers the number is +603 – 2780 4500).
How to complain to the government regulator	If a Claimant or Participant is not satisfied with Our conduct, please write to BNM. Include details of the conduct, nature of their dispute, Our name, Certificate number, and any correspondence between a Claimant or Participant, and Us.
	The postal address for writing to BNM is: Director, Jabatan LINK dan Pejabat Wilayah, Bank Negara Malaysia, P.O. Box 10922, 50929 Kuala Lumpur; facsimile to 03–2174 1515; or e-mail at bnmtelelink@bnm.gov.my. The BNM telephone number is 1- 300-88-5465.
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# How to settle a dispute through mediation

The Ombudsman for Financial Services (OFS) may be contacted by the Claimant or Participant, in the event that the Claimant or Participant is dissatisfied with the decision of Etiqa Family Takaful Berhad to a dispute, or Etiqa Family Takaful Berhad's failure to respond to a complaint within sixty (60) days. The OFS contact details are as follows:

Email : enquiry@ofs.org.my

or

Fax : 603-2272 1577

or

Postal address : Chief Executive Officer,

Ombudsman for Financial Services

Level 14, Main Block, Menara Takaful Malaysia, No.4, Jalan Sultan Sulaiman, 50000, Kuala Lumpur.

Alternatively, the Claimant or Participant may file the dispute in person at the OFS office.

The OFS must be contacted within six (6) months from the date of the final decision from Etiqa Family Takaful Berhad to the dispute of the Claimant or Participant.

For further details on the OFS, please obtain the information pamphlets from Etiqa Family Takaful Berhad or visit the OFS website at www.ofs.org.my.

Engagement of the OFS is subject to the terms of reference pursuant to section 138 of the Islamic Financial Services Act 2013. Contacting the OFS does not affect the Claimant's or Participant's right to take legal action against Etiqa Family Takaful Berhad should they be dissatisfied with the outcome by the OFS.

# How to settle a dispute through arbitration

If a Claimant or Participant disputes a decision We have made relating to the Certificate, and does not wish to mediate the dispute, nor accepts the OFS's decision following mediation, the Claimant or Participant may refer to arbitration. Request for referral must be made within twelve (12) months from notification of the decision.

The Claimant or Participant and We shall mutually agree to appoint a single Arbitrator. If the Claimant or Participant and We cannot agree upon a single Arbitrator within one (1) month of the notice of arbitration, then the Claimant or Participant and We shall each appoint an Arbitrator, and the two Arbitrators will appoint an umpire. The umpire shall sit with the Arbitrators and preside at their meetings. All appointments must be in writing by the respective parties making the appointment.

The single Arbitrator (in the case where the Claimant or Participant and Us agree to a single Arbitrator), or the Arbitrators and umpire (in the case where the Claimant or Participant and Us do not agree on a single Arbitrator), shall review the dispute and make a decision. The arbitration decision will cover the settlement of the dispute and the costs of arbitration. The decision of arbitration is not contestable and is binding on the Claimant or Participant and Us.

Note: For further details, please refer to the full terms and conditions under the Certificate.

# ETIQA FAMILY TAKAFUL CERTIFICATE ONEMEDICAL TAKAFUL

#### This Certificate is the Entire Contract between You and Us

This Certificate forms the entire contract between You and Us, and consists of:

- 1) The Certificate;
- 2) The application form;
- 3) The Takaful Schedule;
- 4) The Certificate Information Statement; and
- 5) Any Endorsements We may issue on this Certificate.

Any change to this Certificate must be contained in the Endorsement made to it by Etiqa Family Takaful Berhad.

As this is a legal contract between You and Us, please read Your Certificate carefully and confirmed that this Takaful plan meets Your requirements.

### **GENERAL DEFINITIONS**

This section identifies and defines phrases, words or abbreviations which are common throughout the Certificate. These definitions are identified in upper case. Where these definitions are provided in the singular form, the interpretation will include the plural form, and vice versa according to the context.

Common Phrase, Word or Abbreviation	Definition
Accident	A sudden, unforeseen, violent and unplanned event which is external and visible in nature, that results in bodily injury.
Anaesthetist	An individual who is licensed or registered to practice anaesthesiology in the geographical area in which the Medical Service is provided, but excluding the Participant or the Person Covered.
Arbitrator	An independent party, appointed to settle a dispute between a Claimant and Us, as an alternative to the courts. The Arbitrator is not BNM or OFS.
Bank Negara Malaysia, or BNM	The government body in Malaysia responsible for primary regulation of Takaful operators. BNM's Customer Services Bureau provides an avenue for a party to file complaints against any misconduct or unfair market practice by Takaful operators.
Certificate	This document, and all subsequent Endorsements which are identified as relating to this document.
Certificate Anniversary	The anniversary of the Commencement Date.
Certificate Year	Any one (1) year period that starts on the Commencement Date, or a subsequent Certificate Anniversary.
Claimant	The Participant, the Person Covered or the Nominee of the Certificate, who is entitled to claim the Takaful Benefit, according to the terms and conditions of the Certificate.
Commencement Date	The earliest date at which the Participant is eligible for Takaful Benefits according to the terms and conditions of the Certificate. The Commencement Date is provided in the Takaful Schedule.
Conditional Hibah	Hibah is a transfer of ownership of an asset from one party to another without any consideration or reward. In relation to payment of Takaful Benefits, Conditional Hibah is a transfer of ownership of the Takaful Benefits payable to the beneficiary upon the death of the Person Covered, which is also the Participant, while the Certificate remains In Force.
Congenital Condition	Congenital Condition shall mean:  1) Any medical or physical abnormality existing at birth; or  2) Neo-natal physical abnormalities developing within six (6) months after birth.  This includes all types of Hernia and Epilepsy, except if they are caused by a trauma which occurs after the Certificate is In Force.
Contribution	The amount of money paid regularly by the Participant to Us, according to the terms and conditions of the Certificate.

Deductible	The monetary amount of eligible expenses that must be incurred and paid by You for each Hospitalisation, before Benefits are payable by Us, if Deductible is opted for this Certificate.
	In assessing whether the Deductible amount has been exceeded, all eligible expenses shall be determined on the basis of Reasonable and Customary Charges.
Doctor, Physician or	Doctor, Physician or Surgeon shall mean a medical practitioner:
Surgeon	Licensed or registered to practice western medicine;
	2) Who, in rendering such treatment, is practicing within the scope of his licensing and training in the geographical area of practice where the Medical Service is provided; and
	3) Who is not the Person Covered or Participant.
Endorsement	A change to the Certificate. The Endorsement will be notified or issued by Us to You.
Expiry Date	The last date at which the Person Covered is eligible to Takaful Benefits according to the terms and conditions of the Certificate. The Expiry Date is provided in the Takaful Schedule.
Free Look Period	This is the period of fifteen (15) days, from when the Certificate has been received by the Participant.
General Practitioner	A Physician whose practice consists of providing primary care in an outpatient setting and covering a variety of medical problems in patients of all ages. This often includes referral to appropriate Specialist.
Grace Period	The additional period of time that is provided for Participant to pay the Contribution due. The Grace Period under this Certificate is thirty-one (31) days from the date the Contribution is due.
Hospital	A registered institution under supervision of Physicians, established for the purpose of providing treatment and care of bed-paying sick or injury patients, and has facilities for:
	Twenty-four (24) hours nursing services by registered and graduate nurses; and
	2) Diagnostic and major surgery.
	A Hospital is expressly not:
	1) Primarily a clinic;
	2) A convalescent, nursing or rest home;
	3) A rehabilitation centre for alcoholics or drugs addicts; or
	4) A home for the elderly or infirmed.
Hospitalisation	Admission of the Person Covered to a Hospital as a registered inpatient for treatment of a Medical Condition upon recommendation of a Physician. The Person Covered must be required to physically stay in the Hospital for the duration of Hospitalisation.
In Force	A status of the Certificate reflecting eligibility of a Participant to Takaful Benefits according to the terms and conditions of the Certificate. A Certificate has the In Force status at a point in time, if at that point in time all of the following conditions are fulfilled:
	We have issued the Certificate to the Participant;
	2) The Person Covered is alive;
	3) The Contributions due on the Certificate have been received within the Grace Period by Us, or Reinstatement of the Certificate by Us according to the terms and conditions of the Certificate;
	4) The eligibility of the Participant to Takaful Benefits has not been terminated or voided, according to the terms and conditions of the Certificate; and
	5) The Expiry Date has not been reached.
Intensive Care Unit	Shall mean the following:
	1) A designated section in Hospital which is maintained on a twenty-four (24) hours basis,
	2) Solely for treatment of patients in critical conditions, and
	3) Equipped to provide special nursing and medical services not available elsewhere in the Hospital.
Issue Date	The date that the Certificate was issued by Us. The Issue Date is provided in the Takaful Schedule.
Ju'alah	An Arabic word that means wage contract. It is an exchange contract for a known or unknown task, that is difficult to precisely determine and for which payment is due only once the work has been completed.
	In relation to the Takaful contract, it refers to the basis of distribution of surplus from the PRF which is agreed between the Takaful Operator and Participants.

Lapse(d)	A Certificate has a Lapse status when the Contributions due have not been received by Us within the Grace Period.
Material Information	Any information (including reports), answers, and disclosures provided by the Participant or Person Covered, or a third party on behalf of the Participant or Person Covered, which is:
	In respect of the Person Covered or Participant; and
	2) Is provided prior to the Issue Date or the latest Endorsement date.
Medical Condition	Sickness, disease, illness, or injury, that is, a pathological deviation from a normal healthy state, arising from a single cause or series of related causes.
Medical Institution	A Hospital or facility which is licensed to provide Medical Services.
Medical Service	The advice, care, diagnosis, medicines, supplies, tests, or treatment provided to the Person Covered for a Medical Condition, by a Medical Service Provider.
Medical Service Provider	A Medical Institution, Ambulance, Anaesthetist, Doctor, Pharmacist, Physician, Surgeon, or Specialist.
Medically Necessary	A medical service which is:
	Consistent with the diagnosis and customary medical treatment for a covered Medical Condition;
	2) In accordance with standards of good medical practice, consistent with current standard of professional medical care, and of proven medical benefits;
	3) Not for the convenience of the Person Covered or the medical practitioner, and unable to be reasonably rendered out of Hospital (if admitted as an inpatient);
	4) Not of an experimental, investigational or research nature, medical technology or procedure, which has not been proven to be effective, based on established medical practice, and which has not been approved by a recognized body in the country in which the Person Covered receives the treatment;
	5) For which the charges are fair, reasonable and customary for the covered Medical Condition; and
	6) Provide treatment directly related to the covered Medical Condition.
Nominee	The person that You have nominated to receive the Takaful Benefit payable under the Certificate upon the death of the Person Covered. The nomination must be registered with Us.
Ombudsman for Financial Services, or OFS	An independent body set up to help settle disputes between a Claimant and Us, as an alternative to the courts.
Outpatient	A person who visits the Hospital, clinic or other healthcare facility for diagnosis or treatment but is not hospitalised.
Overall Annual Limit	The total Benefits payable under this Certificate in any Certificate Year are limited to the Overall Annual Limit stated on the Table of Benefits for the corresponding plan stated in the Takaful Schedule. Once We have paid benefits up to the Overall Annual Limit, We will not pay anymore Benefit for the duration of the remaining Certificate Year.
Overall Lifetime Limit	The total Benefits payable under this Certificate from Commencement Date of the Certificate are limited to the Overall Lifetime Limit stated on the Table of Benefits for the corresponding plan stated in the Takaful Schedule.
Participants' Risk Fund, or PRF	The account where the Tabarru' portion of the Contribution is placed for the purpose of meeting Takaful Benefits which have been identified in the terms and conditions of the Certificate. The PRF is collectively owned by a pool of Takaful Participants.
Participant, You, or Your	The entity or person named as the Participant in the Takaful Schedule. The Participant has full right to the Certificate.
Person Covered	The person named as the Person Covered in the Takaful Schedule as the life being covered. The Person Covered does not have any right to the Certificate, unless the Person Covered is also the Participant.
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Personal Data	Shall have the same meaning ascribed to it as under section 4 of the Personal Data Protection Act 2010. Personal Data refers to the information, reports, answers, and disclosures provided by the Participant or the Person Covered, or a third party on behalf of the Participant or Person Covered, which is in respect of the Person Covered or Participant.
	Personal Data does not include information, reports, answers, and disclosures which are in the public domain.
Pharmacist	An individual who is licensed in the geographic area where the Medical Service is provided, to dispense controlled or Prescribed Medicines, but excluding the Person Covered, Participant or their spouse.
Pre-existing Condition	A Medical Condition about which the Person Covered is considered to have a reasonable knowledge, based on any of the following occurring before the Issue Date or date of Reinstatement of the Certificate:
	The Person Covered had received or is receiving any Medical Services for the Medical Condition;
	Medical advice, diagnosis, care or treatment has been recommended;
	Clear and distinct symptoms are or were evident; or
	<ol> <li>The Medical Condition would have been apparent to a reasonable person in such circumstances.</li> </ol>
Prescribed Medicines	Prescribed Medicines shall mean medicines that are dispensed by a Physician, a Pharmacist or a Hospital and which have been prescribed by a Physician or Specialist in respect of treatment for a covered Medical Condition.
Qard	Qard, in the context of this Certificate, means an interest-free loan which is given by the Takaful Operator to the Participants' Risk Fund when it becomes insufficient to fulfil its Takaful obligation. The loan will be paid by the future surpluses from the Participants' Risk Fund.
Reasonable and Customary Charges	Charges for medical care which is Medically Necessary shall be considered Reasonable and Customary to the extent that it does not exceed the general level of charges being made by others of similar standing within Malaysia according to 13 <sup>th</sup> Schedule of the Private Healthcare Facilities and Services (Private Hospitals and Other Private Healthcare Facilities) (Amendment) Order 2013 and its subsequent amendments if any.
	Such charges when incurred, taking into consideration similar or comparable treatment, services or supplies to individual of the same gender and of comparable age of similar sickness, disease or injury and in accordance with accepted medical standards and practice could not have been omitted without adversely affecting the Person Covered's Medical Condition.
Reinstatement	The act of reactivating the Certificate from a Lapsed status back to In Force, according to the terms and conditions of the Certificate.
Sane	A state of mind which permits normal perception, behaviour, and social interactions. A person is not regarded as Sane if that person:
	Has been certified as insane by a psychiatrist, where the psychiatrist is licensed and recognised as a psychiatrist in Malaysia; and
	<ol> <li>Is undergoing regular treatment by the psychiatrist for the cause, condition or outcome directly related to insanity.</li> </ol>
Specialist	A medical or dental practitioner:
	1) Is referred by a Physician;
	Licensed or registered to practice western medicine;
	<ol> <li>Who, in rendering such treatment, is practicing within the scope of their licensing and training in the geographical area of practice where the Medical Service is provided;</li> </ol>
	4) Who specializes in a specific field of medicine or dentistry and who is recognized as such by the appropriate health authorities; and
	5) Who is not the Person Covered or the Participant.

Specified Illnesses	Specified Illnesses are the following list of Medical Conditions or related complications, where Medical Services were provided or symptoms would have been apparent to the Person Covered, during the first one hundred and twenty (120) days from the later of the Issue date or date of Reinstatement of this Certificate, for the following Medical Conditions and related complications:
	Hypertension, diabetes mellitus and cardiovascular disease;
	2) All tumors, cancers, cysts, nodules, polyps, stones of the urinary system and biliary system;
	3) All ear, nose (including sinuses) and throat conditions;
	4) Hernias, hemorrhoids, fistulae, hydrocele, and varicocele;
	5) Endometriosis including disease of the reproduction system; or
	6) Vertebro-spinal disorders (including disc) and knee conditions.
Surgery	Surgery shall mean any of the following medical procedures:
	1) To incise, excise or electrocauterize any organ or body part, except for dental services;
	2) To repair, revise or reconstruct any organ or body part;
	3) To reduce by manipulation a fracture or dislocation; or
	4) The use of endoscopy to remove a stone or object from the larynx, bronchus, trachea, oesophagus, stomach, intestine, urinary bladder, or urethra.
Tabarru'	Tabarru' is an Arabic word that means donation, gift or contributions. In the context of this Certificate, this means Contribution for the purpose of Takaful. This portion is placed in the PRF.
Takaful	An Arabic word that means mutual assistance, based on the spirit of brotherhood and solidarity, whereby the Participants agree to assist each other financially in case of certain defined needs.
Takaful Benefit, or Benefit	The collective name for the payments made according to the terms and conditions of the Takaful Benefit section of the Certificate.
We (Our, Us, the Takaful Operator)	Etiqa Family Takaful Berhad.
Wakalah	Wakalah refers to a contract where a party, as principal authorizes another party as his agent to perform a particular task on matters that may be delegated, with or without imposition of a fee. In the context of this Certificate, this means You have appointed Us to invest and manage the Participants' Risk Fund on Your behalf. You have also authorized Us to delegate Our rights, duties and obligations to any third party as We deem fit. In the event of such delegation, We will remain liable and responsible for all such rights, duties and obligations towards You.
Wakalah Fee	The portion of the Contributions that is used to cover Our expenses of distributing and managing the Certificates and Takaful fund on the Participants' behalf.

### **DEFINITION OF COMMUNICABLE DISEASE**

COVID-19	In the presence of active respiratory symptoms and definitive diagnosis of SARS-CoV-2 as confirmed by the following validated test in a reference laboratory and certified by a Specialist and requiring Hospitalisation or quarantine at any quarantine centre appointed by the Ministry of Health (MOH) of Malaysia, for at least twenty-four (24) hours.
	A positive detection of SARS-CoV-2 RNA via Reverse Transcriptase Polymerase Chain Reaction (RT-PCR) assay validated by the Centers for Disease Control and Prevention (CDC), with confirmation in a reference laboratory.
Malaria	The definite diagnosis of Malaria must be confirmed with Blood films for Microscopy Parasite (BFMP), Rapid Diagnostic Test (RDT) or Polymerase Chain Reaction and certified by the Specialist in the relevant field and requiring Hospitalisation for at least twenty-four (24) hours.
MERS-CoV	In the presence of active respiratory symptoms and definitive diagnosis of MERS-CoV as confirmed by the following validated test in a reference laboratory and certified by a Specialist and requiring Hospitalisation for at least twenty-four (24) hours.  A positive detection of MERS CoV RNA via Reverse Transcriptase Polymerase Chain Reaction
	(RT-PCR) assay validated by the Centers for Disease Control and Prevention (CDC), with confirmation in a reference laboratory.
SARS	In the presence of active respiratory symptoms and definitive diagnosis of SARS-CoV as confirmed by any one of the following validated tests in a reference laboratory and certified by a Specialist and requiring Hospitalisation for at least twenty-four (24) hours.

	Isolation in cell culture of SARS-CoV from a clinical specimen, with confirmation using a test validated by the CDC or equivalent health protection agency.
	A positive detection of SARS-CoV RNA via Reverse Transcriptase Polymerase Chain Reaction (RT-PCR) assay validated by the Centers for Disease Control and Prevention (CDC), with confirmation in a reference laboratory.
Zika Virus	The clinical diagnosis of Zika Virus Infection must be established and confirmed with the positive isolation of Zika virus and certified by a Specialist and requiring Hospitalisation for at least twenty-four (24) hours.
Any communicable diseases that require quarantine by law	Diseases that are caused by microorganisms such as bacteria, viruses, parasites and fungi that can be spread, directly or indirectly, from one person to another, transmitted through bites from insects or animals, or caused by ingesting contaminated food or water.
	Diagnosis of the disease must be confirmed by a validated test in a reference laboratory and certified by a Specialist and requires the Person Covered to undergo a compulsory quarantine by the law of Malaysia. The Person Covered is required to be hospitalised within Malaysia, or undergo quarantine at any quarantine centre appointed by the Ministry of Health (MOH) of Malaysia, for at least twenty-four (24) hours.

### GENERAL TERMS AND CONDITIONS

Contract basis	The Certificate, Takaful Schedule and Endorsement, if any, are evidence of the contract between the Participant and Us. The application made to Us, and such additional information disclosed to Us in connection with this Takaful coverage shall form part of this contract.
Headings and tables	Unless indicated otherwise, headings and tables within the Certificate are inserted for convenience only, and shall not affect the interpretation of the Certificate.
How to contact Us	If You need to contact Us, have any questions relating to the Certificate, or have a request to change the contents of the Certificate, please write to Our postal address at Etiqa Family Takaful Berhad, Dataran Maybank, No. 1, Jalan Maarof, 59000 Kuala Lumpur, or by facsimile to 03-2297 3800, or e-mail at info@etiqa.com.my, or by calling 03-2297 3888, or Etiqa Oneline at 1-300-13-8888.
Currency for all payments	All payments under the Certificate shall be made in the legal currency of Malaysia.
Applicable law	The Certificate shall be interpreted and governed by the legislation of Malaysia.
Changes in Taxation, Regulations and Legislation	We may vary the terms of the Certificate if there are changes in taxation, regulations or legislation that affect this Certificate. We shall notify You in writing when terms in this Certificate need to be changed.
Sanction limitation and exclusion clause	This Certificate shall not provide cover and the We shall not be liable to pay any claim or provide any Benefit hereunder to the extent that the provision of such cover, payment of such claim, or provision of such Benefit would expose Us to any sanction, prohibition or restriction under the United Nations resolutions, or trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America or any of its states, and/or any other applicable economic or trade sanction laws or regulations. We may terminate this Certificate with immediate effect and shall not thereafter be required to transact any business with You in connection with this Certificate.

### GENERAL RIGHTS AND OBLIGATIONS

Conditions precedent to rights	The Participant and Person Covered due observance and fulfilment of the terms and conditions of the Certificate, shall be conditions precedent to the rights under the Certificate.
Right to terminate the Certificate	The Participant has the right to terminate the Certificate, for any reason.
	In the event of termination within fifteen days (15) of the Free Look Period. We will cancel this Certificate and refund the Contributions received by Us.
	Notification must be received by Us during the Free Look Period. The Certificate will be deemed to be received by Us on the date it is personally delivered, the date of posting if sent to Us by registered post, or on the date of transmission if electronically transmitted.
	In the event of termination after the Free Look Period, the Participant may only receive the PRF surplus, if any.

Dight to tormin -t-	If We discover or have justified overlines that the Continues is supplied for some
Right to terminate due to anti-money laundering and counter financing of terrorism	If We discover, or have justified suspicion, that the Certificate is exploited for money laundering activities or to finance terrorism, We reserve the right to terminate the Certificate immediately. We shall deal with all Contributions paid and all benefits or sums payable in respect of the Certificate in accordance with any applicable laws.
Obligation to correct mistakes and errors	We shall correct any mistake or error made in the Certificate as soon as We are aware of, or are informed of such mistake or error. Our correction will be made via an Endorsement to the Certificate, and will be valid from the Commencement Date of the Endorsement.
Rights and obligations under the	The Takaful Benefits and Contributions are paid in accordance with Tabarru'. Takaful Benefits and Contributions are paid according to the terms and conditions of the Certificate.
principles of Takaful	We have the right to charge a Wakalah Fee as Takaful Operator, which will be deducted from each Contribution received by Us.
	We have the obligation to invest the PRF according to the principles of Shariah.
Data protection obligations and rights	We shall be able to process Personal Data according to the section 4 of the Personal Data Protection Act 2010. We shall be able to disclose Personal Data provided by the Participant or the Persons Covered, as the context may require, to:
	1) Etiqa Life Insurance Berhad, Etiqa Family Takaful Berhad, Etiqa Life International (L) Ltd or Etiqa Offshore Insurance (L) Ltd;
	2) Other entities within the Maybank Group;
	3) Our authorised agents and service providers with whom We have contractual agreements to provide functions, services and activities;
	<ol> <li>Other insurance companies or Takaful operators and distribution partners (such as, banks, Islamic banks, insurance brokers, Takaful brokers, reinsurance companies, Retakaful operators);</li> </ol>
	5) Industry trade associations such as Life Insurance Association of Malaysia (LIAM), Persatuan Insurans Am Malaysia (PIAM) and Malaysian Takaful Association (MTA);
	6) Our merchants and strategic partners;
	7) Any parties authorised by the Participant or a Person Covered (from time to time); or
	8) Regulatory enforcement and governmental agencies as permitted or required by law, authorised by any order of court or to meet obligations to regulatory authorities.
	The Participant and Persons Covered will keep Us updated in respect of all such Personal Data as soon as is practicable.
	We shall not be liable for any direct or indirect loss or damage due to any inaccuracy or incompleteness in the Personal Data provided to Us.
	We may from time to time request that the Participant and Persons Covered provide other Personal Data required for the purposes of the Certificate.
	Prior to providing Us with the Personal Data of any individual, the Participant or Persons Covered providing the Personal Data, must inform that individual of Our privacy notice.
	For the detailed privacy notice on how We collect, use, process, protect and disclose Personal Data, please visit Our branches, contact Etiqa Oneline at 1-300-13-8888, or refer to Our website at www.etiqa.com.my.
Obligation to take reasonable care and not to misrepresent	It is the duty of the Participant or Person Covered to take reasonable care not to make a misrepresentation when answering the questions or making the disclosures, when:  1) Making an application
	<ol> <li>Making an application,</li> <li>If reinstating according to the terms and conditions of the Certificate,</li> </ol>
	3) If varying the Certificate, and
	4) If required by Us to confirm answers or declarations previously provided.
	This duty shall continue until the Commencement Date of the Certificate, or the effective date of a subsequent variation.
	In the event that We identify misrepresentation within two (2) years of the later of the Commencement Date or the latest Reinstatement date of the Certificate, the remedies of the Islamic Financial Services Act 2013 will apply.
	We can only challenge a Certificate for misrepresentation more than two (2) years from the later of the Commencement Date, or the latest Reinstatement date of the Certificate, if We are able to show that the Participant or the Person Covered suppressed or fraudulently provided Material Information, which if known by Us, would have led to Our refusal to issue the Certificate, or would have led Us to impose terms and conditions less favourable than those imposed in the Certificate. In such an event the remedies of the Islamic Financial Services Act 2013 will apply.

Non-disclosure or misrepresentation of Material Information	In the event that We terminate this Certificate due to misrepresentation or non-disclosure of Material Information, the remedies of the Islamic Financial Service Act 2013 will apply.
Right to adjust terms for misstatement of age	If the age of the Person Covered has been misstated and the Contribution paid as a result of this misstatement is insufficient, any claim payable subject to the maximum limits provided under this Certificate shall be reduced proportionally based on the ratio of the actual Contribution paid to the correct Contribution which should have been charged for the Certificate Year.
	If the misstatement of age of the Person Covered resulted in an excess of the Contribution on that Certificate, then We shall refund the excess to the Participant.
Right to waiver and non-waiver of rights	A delay or failure by Us to exercise or enforce any rights under the Certificate, shall not be deemed as a waiver of any such rights, or termination of those rights. Waiver of any right by Us shall be valid when confirmed in writing provided such delay or failure to exercise or enforce is still within the statutory limitation period under any applicable laws.
Right to nominate Takaful Benefit	Where the Participant is the Person Covered, the Participant of the Certificate may nominate a person to receive Takaful Benefits payable upon death of the Person Covered, either as an executor to distribute the Takaful Benefits to the Participant's estate according to any applicable laws, or as a beneficiary under the Conditional Hibah.
	The nomination must be registered with Us, and may be made:
	3) At the time of application; or
	4) By notifying Us in writing, at any time after the issuance of the Certificate.
	The Participant may specify the shares of Takaful Benefit to be paid to each executor or beneficiary. In the absence of such specified shares by the Participant, We shall pay the executor or beneficiary in equal shares.
	A nomination of a beneficiary under a Conditional Hibah shall, regardless of any written law, have the effect of transferring ownership, of the Takaful Benefits payable on death of the Participant to the beneficiary. Such Takaful Benefits so transferred shall not form part of the estate of the Participant, or be subject to his or her debt.
	Upon the payment of Takaful Benefit, We shall be discharged from any further liability under the Certificate.
Right to change Certificate ownership	Where the Participant is not the Person Covered, the Participant of the Certificate may change the Certificate ownership to the Person Covered. Your request to change the Certificate owner must be in writing, satisfactory to Us, and must be sent to our Head Office.
	For a Certificate with juvenile Person Covered, upon the Person Covered reaching sixteenth (16 <sup>th</sup> ) birthday, ownership of this Certificate may be transferred to him/her, after obtaining consent from the Participant.
Right to revoke a	A nomination shall be revoked:
nomination	4) Upon the death of the Nominee or where there is more than one Nominee, upon death of all the Nominees, during Your lifetime;
	5) By a notice in writing from the Participant to Us; or
	6) By any subsequent nomination by the Participant to Us.
	Subject to the above, a Nomination shall not be revoked by a will or by any other act, event or means.
	Where there is more than one Nominee, and any particular Nominee who is nominated as a beneficiary under Conditional Hibah predeceases the Participant, We shall pay the share of the deceased Nominee, upon the death of the Participant to the estate of the deceased Participant, unless the Participant has made a subsequent nomination in place of the deceased Nominee.

#### **TAKAFUL BENEFITS**

# The claim process and how to make a claim

The Claimant must notify Us of a claim for any Takaful Benefit by writing to Our contact address, within the notification timeframe. The claim notification must include the Person Covered's proof of age such as a copy of the identity card, passport, and other required claim documentation. The claim notification period and claim documentation is specific to the type of Takaful Benefit according to the terms and conditions of the Certificate.

Claim notification may be submitted after the notification timeframe, if it can be shown that notice was given as soon as it was reasonably possible.

Should there be any assistance required when making a claim, the Claimant should contact Etiqa Oneline at 1-300-13-8888.

Additional documentation may be requested by Us when the Claimant notifies Us of a claim, or following a preliminary assessment by Us of the documentation accompanying the claim form. The Claimant will be notified in writing of any additional documentation requirements.

Documentation supporting a claim shall be provided at the Claimant's own cost.

Once all documentation is received by Us, We will admit or reject the claim for Takaful Benefits according to the terms and conditions of the Certificate. Our claim decision will be advised to the Claimant in writing. We reserve the right to deduct any related charges and outstanding amounts owing to Us before any claim is payable under this Certificate.

### (I) MEDICAL BENEFITS

Common Phrase, Word or Abbreviation	Definition	
Medical Benefits	While the Certificate is In Force, We shall reimburse You the Reasonable and Customary Chargin respect of Medical Services to the Person Covered, limited to the following Medical Services as according to the Table of Benefits:	
	Hospital Room & Board Charges	In respect of room accommodation and meals in respect of a Hospitalisation, provided that Hospitalisation is not in an Intensive Care Unit;
	Intensive Care Unit Charges	In respect of room accommodation and meals in an Intensive Care Unit during Hospitalisation, provided that once the Intensive Care Unit days per annum limit is reached, for daily charges thereafter are limited according to the Hospital Room & Board limits;
	Surgical Fees	In respect of surgery, pre-surgical assessment, Specialist's consultation during Hospitalisation for Surgery, and post-surgical care;
	Anaesthetist Fees	In respect of administration by an Anaesthetist of anaesthesia incidental to Surgery;
	Operating Theatre Fees	In respect of operating room charges incidental to Surgery;
	Hospital Supplies & Service Charges	In respect of:  1) General nursing care;  2) Drugs and Medicine prescribed and consumed;  3) Dressings, splints and plaster casts;  4) X-ray, Laboratory examinations, Electrocardiograms, physiotherapy, Basal metabolism tests, Intravenous injections and solutions; and  5) Administration of blood and blood plasma, but excluding the cost of blood and plasma, provided delivered during Hospitalisation;
	In-Hospital Physician or Specialist Visit Charges	In respect of visits by a Physician or Specialist during Hospitalisation for reasons other than Surgery;
	Day Care Surgery Fee	Surgery that does not require an overnight Hospital stay, but may require the use of a recovery facility.

Ambulance Fees	In respect of domestic ambulance services (inclusive of attendant), provided that there is immediate Hospitalisation of the Person Covered;
Pre-Hospital or Pre-Surgical Diagnostic Tests Charges	In respect of Electrocardiogram (ECG), X-Ray, laboratory tests and any other medical test or procedure, which:  1) Are performed for diagnostic purposes, 2) Are recommended by a Physician, 3) Results in Hospitalisation or Surgery, and 4) Do not include the Physician charges and any medication; This benefit is not subject to Deductible;
Pre-Hospital or Pre-Surgical Specialist Consultation Fees	In respect of up to two (2) General Practitioners and one (1) Specialist consultation, which:  1) The consultation is in connection with the same Medical Condition;  2) Results in Hospitalisation or Surgery; and  3) Do not include any clinical treatment, medication and subsequent consultations.  This benefit is not subject to Deductible;
Post- Hospitalisation or Post-Surgery, Treatment Charges	In respect of Medical Services following Hospitalisation or Surgery, provided that the treatment or medicines are delivered or prescribed by the Physician attending the Hospitalisation or Surgery and relate directly to the Hospitalisation or Surgery, and such that the supply of Prescribed Medicines is limited to the ninety (90) days limit.  This benefit is not subject to Deductible;
Emergency Accidental Outpatient Treatment Charges	In respect of Medical Services in a registered clinic or Hospital emergency Outpatient facility, within twenty-four (24) hours of an Accident, including follow-up treatment by the same Physician, registered clinic or Hospital, up to thirty-one (31) days from the date of Accident. This benefit is not subject to Deductible;
Outpatient Kidney Dialysis Treatment	Conducted as a result of Kidney Failure, as provided by:  1) A legally registered dialysis treatment centre, on an Outpatient basis, and 2) Immediately following Hospitalisation or Surgery, but excluding any charges in respect of consultation, tests, and medicines prescribed for home consumption.  Kidney Failure means end stage renal failure presenting as chronic irreversible failure of both kidneys to function, as a result of which regular renal dialysis initiated or renal transplantation is carried out.  This benefit is not subject to Deductible;
Outpatient Cancer Treatment Charges	Including radiotherapy and chemotherapy, as provided by:  1) A legally registered Cancer treatment centre, on an Outpatient basis, and 2) Immediately following Hospitalisation or Surgery, but excluding any charges in respect of consultation, tests, and medicines prescribed for home consumption.  Cancer is defined as any malignant tumor positively diagnosed with histological confirmation and characterised by the uncontrolled growth of malignant cells and invasion of tissue.  The term malignant tumor includes leukemia, lymphoma and sarcoma. For the above definition, the following are not covered:  1) All cancers which are histologically classified as pre-malignant, non- invasive; carcinoma in situ; having either borderline malignancy; or having low malignant potential, 2) All tumors of the prostate, thyroid and urinary bladder histologically classified as T1NOM0 (TNM classification), 3) Chronic Lymphocytic Leukemia less than RAI Stage 3, 4) All cancers in the presence of HIV, and 5) Any skin cancer other than malignant melanoma. This benefit is not subject to Deductible;

## Deductible (Optional)

If Deductible is opted by You for this Certificate, We shall reimburse the eligible expenses for each Hospitalisation (as stated in the Table of Benefits - Section A: Inpatient and Day Care Surgery Benefits), in excess of the Deductible amount payable by You under this Certificate.

If Deductible is not opted by You for this Certificate, You have the right to opt for One Thousand Malaysian Ringgit (RM1,000) Deductible, without underwriting. The alteration will be effective from the next Certificate Anniversary.

Section B and Section C under the Table of Benefits are not subject to Deductible.

## Medical Services whilst Overseas

If the Person Covered receives Medical Services outside Malaysia and has not been resident or travelling overseas for more than ninety (90) days in the year prior to the Medical Service, then we will reimburse the Reasonable and Customary Charge equivalent to the amount that would have been incurred for equivalent treatment of that Medical Condition in a Hospital in Malaysia, according to this Certificate provision, provided that the Medical Services are:

- In respect of an emergency, and could not be postponed unto the Person Covered was scheduled to return to Malaysia;
- Not due to a Medical Condition for which a Medical Service had been provided previously in Malaysia;
- 3) In respect of a Medical Condition that cannot be provided by a Malaysian Medical Institution as recommended by a Malaysian Physician;
- Not in respect of the costs of transportation from Malaysia to a Medical Institution outside Malaysia; or
- 5) Not an elective overseas treatment.

We reserve the right to determine whether such treatment outside of Malaysia is necessary, in consultation with Our appointed Doctor. We will reimburse the actual charge according to the terms and conditions and the limits of this Certificate, and the amount shall be converted to Ringgit Malaysia based on the prevailing official exchange rate on the day of discharge from the Hospital providing the Medical Condition Services.

## Medical Benefit Exclusions

We shall not pay any Medical Benefits occurring due to:

- Pre-existing Conditions, unless such conditions have been declared at the time of application or reinstatement and accepted by the Insurance Company / Takaful Operator before the Issue Date or date of Reinstatement;
- 2) Specified Illnesses;
- 3) Any medical or physical condition arising within the first thirty (30) days of continuous cover from the Issue Date or latest date of Reinstatement, except for accidental injuries;
- 4) Plastic or cosmetic surgery, investigative or diagnostic examinations or procedures which are non-Medically Necessary or incidental to treatment; preventative, experimental or elective treatments or procedures, including medication and/or unconventional medical technology or procedure, which has not been proven effective and has not been approved by a recognised body in the country in which you receive treatment;
- 5) Eye procedures, or tests including but not limited to, refraction or surgical correction of nearsightedness (Radial Keratotomy) or far-sightedness (Lasik), unless Medically Necessary to prevent total and permanent blindness;
- External prosthetic appliances or devices including but not limited to artificial limbs, hearing aids, and implanted pacemakers;
- Dental treatment, procedures, or tests except as necessitated by accidental injuries to sound natural teeth occurring wholly during the Certificate term;
- 8) Procedures, treatments or tests related to pregnancy, childbirth (including surgical delivery), miscarriage, abortion, prenatal or postnatal care, infertility, hormone replacement therapy, gender reassignment procedures, contraception, sterilization, birth defects, congenital condition or hereditary illness condition, erectile dysfunction, and circumcision;
- Vitamins, food or health supplements, over-the-counter medication, private nursing, rest cures, and sanitaria;
- Organ & tissue donation, and treatments or procedures for snoring, sleep disorders, obesity and weight gain;
- Alternative procedures or treatments or medicines, including but not limited to chiropractic services, acupuncture, acupressure reflexology, bone setting, herbalist treatment, massage or aroma therapy;
- 12) Any treatment or procedure for which payment is not required, or to the extent which is payable under another insurance policy / Takaful certificate, or indemnity covering the Person Covered and disabilities arising out of duties of employment or profession that is covered under any Workmen's Compensation insurance / Takaful;
- 13) Psychiatric, mental or nervous disorders, including but not limited to, any neuroses and their physiological or psychosomatic manifestations;
- 14) Non-medical services such as television, telephones, internet, newspaper, radios or similar facilities, admission kit/pack and other ineligible non-medical items;
- 15) Self-inflicted injuries or attempted suicide, while Sane;
- 16) War (whether declared or not), revolution, attack by a foreign country, or invasion;
- 17) Participation in any criminal or illegal act, strike, riot, terrorism, or civil commotion;

- 18) Radioactive contamination arising from fuel, weapons, waste or processing;
- 19) Training, practicing or taking part in hazardous sports or activities such as (but not limited to):
  - i. underwater activities involving the use of compressed air or gas;
  - ii. potholing, climbing or mountaineering necessitating the use of ropes or cables;
  - iii. hunting, off road vehicle activities or water-skiing;
  - iv. flying or other aerial activities except as a fare-paying passenger in a commercial airline;
  - v. parachuting, hang-gliding, bungee jumping, ballooning or any sky-diving activities;
  - vi. any racing activities other than on foot;
  - vii. professional sports; or
  - viii. martial arts or fighting, unless disclosed and accepted by the Takaful Operator at application:
- 20) Consumption of alcohol, non-prescribed or illegal drugs or narcotics, or substances, or as a result of the treatment for an addictive condition;
- 21) Human Immunodeficiency Virus (HIV) or Acquired Immune Deficiency Syndrome (AIDS);
- 22) Sexually transmitted diseases or disorders, and conditions arising from these diseases or disorders;
- 23) Physical and violent provocation by any Person Covered, leading to a similar response that leads to injury or death;
- 24) Inhalation of poison, gas or fumes voluntarily; or
- 25) Unreasonable failure to seek or follow the advice and/or prescribed treatment, or unreasonable delay in seeking or following such medical advice and/or prescribed treatment.

### (II) COMMUNICABLE DISEASE CASH BENEFIT

#### Benefit payable for Communicable Disease Cash Benefit

While this Certificate is In Force, We shall pay a lump sum of Two Thousand and Two Hundred Malaysian Ringgit (RM2,200), if the Person Covered is diagnosed with any of the following Communicable Diseases and hospitalised within Malaysia for at least twenty-four (24) hours:

- COVID-19;
- 2) Zika Virus;
- 3) MERS-CoV;
- 4) SARS;
- 5) Malaria; or
- 6) Any communicable diseases that require quarantine by law.

This Benefit is payable once per Certificate Year, up to three (3) times per Person Covered under this Certificate. Upon full payment of this Benefit, We are discharged from any liability under this Benefit.

This Benefit is not subject to Overall Annual Limit and Deductible.

# Communicable Disease Cash Benefit exclusions

We shall not pay any Communicable Disease Cash Benefit if the condition of the Communicable disease is caused directly or indirectly by, or coexist with any of the following events that:

- 1) The symptoms of any of the communicable diseases are manifested prior to or within the first 60 days of continuous cover from the Issue Date or date of Reinstatement, whichever is later.
- 2) The communicable diseases arise directly or indirectly from any Pre-existing Conditions;
- 3) The history of drug, substance or alcohol abuse of the Person Covered;
- 4) War (whether declared or not), revolution, attack by a foreign country, or invasion; or
- 5) The presence of AIDS / HIV infection.

### **TABLE OF BENEFITS**

Plan Type	Plan 1	Plan 2	Plan 3
Overall Annual Limit	RM60,000	RM120,000	RM160,000
Overall Lifetime Limit		No Limit	
Section A: Inpatient & Day Care Surgery Benefits			
Hospital Room & Board Charges (RM per day limit)	RM120	RM220	RM320
Hospital Room & Board Charges (days per annum limit)		No Limit	
Intensive Care Unit Charges (No limit on days per annum)			
Surgical Fees			
Anaesthetist Fees			
Operating Theatre Fees		As Charged	
Hospital Supplies & Services Charges	(su	ıbject to overall annu	ual limit)
In-Hospital Physician / Specialist Visit Charges (2 visits per day limit)			
Day Care Surgery Fees			
Ambulance Fees			
Section B: Outpatient Benefits			
Pre-hospitalisation Diagnostic Tests Charges (within 60 days prior to Hospitalisation)			
Pre-hospitalisation Consultation Fees (within 60 days prior to Hospitalisation – maximum of 2 General Practitioner and 1 specialist consultations)			
Post-Hospitalisation Treatment Charges (within 90 days after discharge)	(sı	As Charged ubject to overall annu	al limit)
Emergency Accidental Outpatient Treatment Charges			
Outpatient Kidney Dialysis Treatment Charges			
Outpatient Cancer Treatment Charges			
Section C: Communicable Disease Cash Benefit			
A lump sum cash benefit is payable upon diagnosis and hospitalisation within Malaysia due to the covered communicable diseases. The list of covered communicable diseases:  a. COVID-19  b. Zika virus		RM2,200	
c. MERS-CoV d. SARS e. Malaria f. Any communicable diseases that require quarantine by law.	(Maximum 3 clair	ms, subject to 1 clain	n per Certificate Year)
Deductible (Optional)			
Deductible Amount	(Per Hospitalisation.	RM1,000 Only applicable to S Care Surgery Bene	Section A: Inpatient & Day fits)

## (III) SURPLUS DISTRIBUTION

Distribution of PRF surplus	Surplus arising from the PRF, and the amount to be distributed will be determined yearly. Any distribution of PRF surplus makes allowance for contingency provisions, and is subject to the surplus policy approved by Our Shariah committee. Pursuant to the authorization given to Us by You and the rest of the Participants, We will manage the PRF in accordance with Shariah requirement and in a manner that preserves the interest of the Participants. We have the full discretion to conduct and determine any actions deemed necessary for the benefits of all Participants and the PRF, including but not limited to investing, and/or securing adequate retakaful, subject to Our Shariah committee's approval and other regulatory requirements.
	In the event of any deficit in the PRF or the PRF is insufficient to meet the Takaful obligations, there will be no distribution of PRF surplus for that financial year. Under such circumstance, the deficit will be first funded by the amount allocated for contingency purposes. If the PRF is still in deficit, a Qard will be arranged provided that the insufficiency is not due to Takaful Operator's negligence. The Qard will be carried forward to the following financial year and any surplus emerging thereafter will be used to pay off the Qard. If the insufficiency is due to Takaful Operator's negligence, Takaful Operator will make the outright transfer for the insufficiency.
Settlement terms for surplus distribution	The distributable portion of any PRF surplus will be distributed yearly by Us, and is fifty percent (50%) paid to Us for operating and managing the PRF, based on the contract of Ju'alah, and the remaining fifty percent (50%) shared amongst Participants whose Certificates are In Force, and who have not made any claim to Takaful Benefits within the financial year.

## **CONDITIONS AND PROVISIONS**

We reserve the right to amend the terms and provisions of this Certificate (provided it is necessary, reasonable and justifiable for Us to do so) by giving thirty (30) days prior notice, in writing to You and such amendment will be applicable from the next renewal of this Certificate.
No alteration in this Certificate shall be valid unless authorised and endorsed by Us.
This Certificate cannot be assigned.
You shall give immediate notice in writing to Us of any material change in the Person Covered's occupation, business, duties or pursuits and pay any additional Contribution that may be required by Us.
Upon notification of claim, please attach all relevant information such as the original itemised Hospital bills, receipts or medical report to support Your claim. Claims for all eligible Benefits are not payable unless We received the original bills and receipts from You.
Evidence of claim shall be furnished at Your own cost, and should be furnished to Us within thirty (30) days from the date of discharge from the Hospital.
You must provide Us with written notice of claim due to Medical Services within thirty (30) days from the date of discharge from the Hospital.
Failure to give notice within such time shall not invalidate any claim if it can be shown not to have been reasonably possible to give such notice and that notice was given as soon as it was reasonably possible.
In a situation where a period of Hospitalisation, Outpatient treatment, pre-Hospitalisation, post-Hospitalisation or any other related treatment continues to the following Certificate Year, the eligible expenses to be reimbursed will be apportioned accordingly based on the actual itemised expenses incurred on a daily basis for the relevant Certificate Year. If there is no itemization of the expenses by daily breakdown, such expenses shall be apportioned as a percentage of the actual days (including day of admission) of Hospitalisation for each respective Certificate Year.
The Certificate is renewable yearly at each Certificate Anniversary, until the occurrence of any of the following:
Termination of the Certificate;
The Certificate is cancelled at Your request; or
3) Expiry date of the Certificate.
If the Certificate is not renewed, We are discharged from any further liability under the Certificate.
In a situation where the actual Room and Board charged per day is higher than that to which the Person Covered is entitled according to the Plan selected in the Takaful Schedule and the Hospital Room and Board limit per day according to the Table of Benefits, You will pay the difference between the Room and Board charge and the limit.

#### Downgrade of You have the option to downgrade the eligible Benefit of the Certificate by applying to switch to eligible Benefits a lower Benefit plan. This can only be made on the next Certificate Anniversary after you request to Us. Regardless of any change or decrease in Benefits that may be agreed upon, the Benefits payable shall be subject to the existing limit if it is due to: Causes other than Accident arising within thirty (30) days from the date of change; Any of the Specified Illnesses within one hundred twenty (120) days from the date of change; or A Medical Condition diagnosed before the date of change and which has not been declared to Us at the time of change of Benefit. If You suffer a Medical Condition as a result of another party's actions or inactions, and We incur Subrogation a loss under this Certificate, then You agree to: Authorise Us to sue in Your name to seek recovery of the loss, and other remedies; and Provide Us with all necessary assistance in performing the above. We shall pay for all expenses incurred in the recovery of the loss. Coordination of We will not provide any compensation other than on a proportionate basis if the Person Covered **Benefits** has any other Hospitalisation and surgical coverage on a reimbursement basis with Us or other companies, or is receiving compensation from other sources in respect to the Medical Condition set out in this Certificate. The aggregate claim amount shall be limited to the Reasonable and Customary Charges for the Medical Condition in which the claim is made. Cancellation You may cancel this Certificate at any time by giving written notice to Us. Upon cancellation of the Certificate, We are discharged from any further liability under the Certificate. Provided that You have not made any claim in the current Certificate Year, You shall be entitled to a refund of the Contribution as follows: Period Not Exceeding Refund of Yearly Contribution 15 days (renewal only) 90% 1 month 80% 2 months 70% 60% 3 months 4 months 50% 5 months 40% 6 months 30% 7 months 25% 8 months 20% 9 months 15% 10 months 10% 11 months 5%

### CONTRIBUTIONS, LAPSE AND REINSTATEMENT PROVISIONS

There is no Contribution refund for monthly cases.

Period exceed 11 months

## Contribution amount and due date

The Contribution amount, the Commencement Date, and the mode of Contribution are shown in the Takaful Schedule. The Person Covered must be alive when the first Contribution is paid.

No refund

Contribution is not guaranteed and may vary according to the age next birthday of the Person Covered at the prevailing Certificate renewal. We reserve the right to change the Contribution (provided it is necessary, reasonable and justifiable for Us to do so) by giving thirty (30) days' prior notice.

	Should there be any excess of Contribution, We may either:	
	<ol> <li>Refund to You once the said excess of Contribution is determined by Us; or</li> <li>Carry forward the excess payment to the following month(s) in such manner as We deem appropriate.</li> </ol>	
The mode of Contribution	The mode of Contribution is for Your convenience. You may change the mode of Contribution to a yearly or monthly mode, subject to Our terms and Conditions.	
	If You change the mode of Contribution, the Contribution amount due on each new due date will change.	
Contribution payment and Grace Period	Contributions are paid yearly or monthly anniversary of the Commencement Date, according to the respective mode of Contribution that You have chosen as set out in the Takaful Schedule.  If Contribution is not paid within the Grace Period, the Certificate shall Lapse thereafter. Upon lapsation of the Certificate, We shall be discharged from any further liability under the Certificate.	
Wakalah Fee deduction	A portion of Your paid Contribution will be deducted as the Wakalah Fee, per annum per Certificate. The balance of the Contribution will then be allocated to the PRF.	
	Wakalah Fee (Percentage of yearly Contribution amount)	
	27%	
	If the Contribution is not paid yearly, the Wakalah Fee deduction will be prorated according to the Contribution mode.	
Reinstatement	If Your Certificate has Lapsed, You may request to reactivate this Certificate to an In Force state provided all the following conditions are fulfilled, at the effective date of Reinstatement:	
	1) The Person Covered is alive;	
	2) All Contribution due are received by Us;	
	3) We have received, to Our satisfaction, evidence of health of the Person Covered, and other information required by Us, at Your own cost;	
	4) The Expiry Date has not been reached;	
	5) The Certificate has not been surrendered upon Your request; and	
	6) Reinstatement is less than one (1) year from the effective date of Lapse.	
	Your application for Reinstatement and any written statement from You will become part of this Certificate.	
	We reserve the right not to reinstate the Certificate, or to reinstate the Certificate with additional conditions.	

## COMPLAINTS AND DISPUTE RESOLUTION

How to complain to Us	If a Claimant or Participant are not satisfied with Our service under the Certificate, please write to Our postal address: Complaint Management Unit, Etiqa Family Takaful Berhad, Level 6, Tower B, Dataran Maybank, No 1, Jalan Maarof, 59000 Kuala Lumpur; or by facsimile to 03 – 2297 1919; or e-mail at complaint_cmu@etiqa.com.my. Our telephone number is 1-300-13-8888 (for overseas callers the number is +603 – 2780 4500).
How to complain to the government regulator	If a Claimant or Participant is not satisfied with Our conduct, please write to BNM. Include details of the conduct, nature of their dispute, Our name, Certificate number, and any correspondence between a Claimant or Participant, and Us.
	The postal address for writing to BNM is: Director, Jabatan LINK dan Pejabat Wilayah, Bank Negara Malaysia, P.O. Box 10922, 50929 Kuala Lumpur; or by facsimile to 03–2174 1515; or email at bnmtelelink@bnm.gov.my. The BNM telephone number is 1-300-88-5465.

# How to settle a dispute through mediation

The Ombudsman for Financial Services (OFS) may be contacted by the Claimant or Participant, in the event that the Claimant or Participant is dissatisfied with the decision of Etiqa Family Takaful Berhad to a dispute, or Etiqa Family Takaful Berhad's failure to respond to a complaint within sixty (60) days. The OFS contact details are as follows:

Email : enquiry@ofs.org.my

or

Fax : 603-2272 1577

or

Postal address : Chief Executive Officer,

Ombudsman for Financial Services

Level 14, Main Block, Menara Takaful Malaysia, No.4, Jalan Sultan Sulaiman, 50000, Kuala Lumpur.

Alternatively, the Claimant or Participant may file the dispute in person at the OFS office.

The OFS must be contacted within six (6) months from the date of the final decision from Etiqa Family Takaful Berhad to the dispute of the Claimant or Participant.

For further details on the OFS, please obtain the information pamphlets from Etiqa Family Takaful Berhad or visit the OFS website at www.ofs.org.my.

Engagement of the OFS is subject to the terms of reference pursuant to section 138 of the Islamic Financial Services Act 2013. Contacting the OFS does not affect the Claimant's or Participant's right to take legal action against Etiqa Family Takaful Berhad should they be dissatisfied with the outcome by the OFS.

# How to settle a dispute through arbitration

If a Claimant or Participant disputes a decision We have made relating to the Certificate, and does not wish to mediate the dispute, nor accepts the OFS's decision following mediation, the Claimant or Participant may refer to arbitration. Request for referral must be made within twelve (12) months from notification of the decision.

The Claimant or Participant and We shall mutually agree to appoint a single Arbitrator. If the Claimant or Participant and We cannot agree upon a single Arbitrator within one (1) month of the notice of arbitration, then the Claimant or Participant and We shall each appoint an Arbitrator, and the two Arbitrators will appoint an umpire. The umpire shall sit with the Arbitrators and preside at their meetings. All appointments must be in writing by the respective parties making the appointment.

The single Arbitrator (in the case where the Claimant or Participant and Us agree to a single Arbitrator), or the Arbitrators and umpire (in the case where the Claimant or Participant and Us do not agree on a single Arbitrator), shall review the dispute and make a decision. The arbitration decision will cover the settlement of the dispute and the costs of arbitration. The decision of arbitration is not contestable and is binding on the Claimant or Participant and Us.